

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #157

March 24, 2009

BOARD MEMBERS PRESENT

Mary Jo Matthews – Madison

Ralph Danson - Greene

Dr. John Davis – Athens-Clarke

Pat Ellis – Jackson

Mae Davis – Elbert

R. Charles White – Walton

Shirley Segars – Barrow

Katie McDaniel – Oconee

Donald Hector – Walton

BOARD MEMBERS ABSENT

Emma Evans – Barrow

Linda Vinson – Walton

Dr. Paul Roman – Morgan

Vacant – Oglethorpe

Mary Gannon Gunn – Athens-Clarke

Carter Smisson – Jackson

Melanie Russell - Athens-Clarke

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Brenda Smith

Fred Eckhardt

Cindy Darden

Janice Callaway

Terry Frazier

Linda Hazinski

Larry Gabriel

Laurie Wilburn

The meeting was opened by Ralph Danson, Community Service Board (CSB) Chairman at 4:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda as modified. Moved (Pat Ellis); Seconded (John H. Davis); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the February 24, 2009 CSB Meeting. Moved (Mary Jo Matthews); Seconded (John H. Davis); Passed (Unanimously).
- 1.3 Motion to accept the Bylaws and Policy Committee report (see Board Reports 4.4). Moved (Pat Ellis); Seconded (John H. Davis); Passed (Unanimously).

- 1.4 Motion to amend the agenda to include Matters of Board Concern. Moved (Kate McDaniel); Seconded (John H. Davis); Passed (Unanimously).
- 1.5 Motion to adjourn the meeting.

2.0 NEW BUSINESS

2.1 ADMINISTRATIVE REPORTS

2.1.1 Laurie Wilburn, Clinical Director reported that the Clarke County School District requested ABHS to submit a proposal to create an additional Project Grow Program for middle school students.

2.1.2 Fred Eckhardt, Chief Operating Officer (COO) reported on the Medical Assistance Program (MAP) which is a service that is provided to clients who do not have insurance and/or Medicaid coverage. OPS staff aggressively enrolls all eligible clients in the Program.

2.2 Dr. Darden reported on the Mental Health Game Plan. The Department of Human Resources (DHR) has established the plan and the primary focus is privatization of the hospitals. Savannah Regional Hospital is slated to be closed April 1, 2009. The overall plan is to have two (2) psychiatric hospitals in the State. The group in Savannah has written a petition to solicit statewide support. Dr. Darden distributed and read the petition, "Whereas, the Commissioner of Human Resources has published a Mental Health Game Plan that, when implemented on July 1, 2009, will result in the closure of all acute adult psychiatric beds at the Georgia Regional Hospital in Savannah and the reassignment of the hospital's forensic psychiatric beds to other state hospitals at a distance of one to three hundred miles from Savannah; Whereas, there is no evidence to suggest that the planned community alternatives to the acute psychiatric beds will relieve the need for such beds in the Savannah area; Whereas, the General Assembly is currently considering legislation proposed by the Governor to place the mental health, developmental disabilities, and addictive diseases programs of DHR effective July 1, 2009 in a newly created state agency with its own commissioner; We, The Undersigned, petition the public officials to delay further implementation of the Mental Health Game Plan until the new agency housing mental health, developmental disabilities, and addictive diseases programs is established and the governing body and commissioner of the new agency have been duly appointed and have spent sufficient time in office to review the Mental Health Game Plan, consult with other stakeholders, and evaluate

feasibility and potential impacts.” The signed petition will be forwarded to June DiPolito for a presentation to the Governor.

3.0 OLD BUSINESS

- 3.1** Dr. Darden updated on the contract amendments and budget cuts. The majority of the cuts are in the Addictive Diseases Program. The remainder of the cuts is ‘budget neutral’ which means funds that were moved from one area to another. Larry Gabriel, Chief Financial Officer (CFO) stated that contract amendment will include a \$754,000 in budget cuts; combined with the other two (2) budget cuts equal to \$1,353,000 in a year. Dr. Darden noted that the Executive Management Team will have a retreat on April 24th to address the ABHS Game Plan regarding funding issues. The Board will be updated on this issue.
- 3.2** Mr. Gabriel updated on the Electronic Health Record (EHR). The computer lab has been set up in the Training Room and the Trainers are practicing and testing the system. Beginning next month, staff will be trained and the system will be implemented by July 1st.

4.0 BOARD REPORTS

- 4.1** Finance Committee – Mr. Gabriel presented the financial report. He addressed the revenues and expenditures compared to the budget period ending February 28, 2009.
- 4.2** Membership & Nominations Committee – Mary Jo Matthews, Committee Chair Person reported that new board member orientation has been conducted. Ms. Rhodes was not available to attend today’s meeting.
- 4.3** Legislative Committee – Kate McDaniel, Committee Chair Person reported that the proposed resolution adopted by the Board in support of HB228 was mailed to the local legislators.
- 4.4** Bylaws and Policy Committee – Pat Ellis, Committee Chairperson reported the committee met today and reviewed the Medical Policies. The policies are as follows:
 - 600.100 Medical Services – Agency Medical Director
 - 600.110 Medical Services – Medical Director Responsibilities
 - 600.113 Medical Services – Physician/Physician Extender Responsibilities
 - 600.115 Medical Services – Psychiatric and Substance Abuse Assessment by ABHS Physicians and Physician Extenders
 - 600.130 Medical Services – Hospitalization of Clients
 - 600.135 Medical Services – Pharmacotherapy – Pharmacotherapy

Overview

- 600.136 Medical Services – Pharmacotherapy – Prescribing Process
- 600.138 Medical Services – Pharmacotherapy – Medication Therapy Monitoring
- 600.139 Medical Services – Pharmacotherapy – Laboratory Procedures
- 600.140 Medical Services – Pharmacotherapy – Medication Administration
- 600.142 Medical Services – Medication Management: Medication Error Reporting
- 600.144 Medical Services – Pharmacotherapy – Allergy and Adverse Drug Reactions
- 600.150 Medical Services – Pharmacotherapy Access to Medications: Sources, Storage, Security, and Release: Non-Community and Community-Based Programs
- 600.151 Medical Services – Pharmacotherapy: Access to Medications: Sources, Storage and Security: Drug Samples
- 600.152 Medical Services – Pharmacotherapy: Access to Medications – Sources, Storage, and Security: Medication Assistance Program (MAP)
- 600.153 Medical Services – Pharmacotherapy: Access to Medications – Sources, Storage and Security: ABHS Formulary Medication at Contracted Pharmacies
- 600.154 Medical Services – Pharmacotherapy: Access to Medications: Sources, Storage and Security: Medications through Medicaid, Medicare and Insurance
- 600.155 Medical Services – Pharmacotherapy: Access to Medications: Sources, Storage and Security: Medications Dedicated to Employee Health and Clients of High Risk Status
- 600.159 Medical Services – Pharmacotherapy: Destruction & Disposal Of Therapeutic Medication and illicit Drugs
- 600.160 Medical Services – Pharmacotherapy: Medication Education
- 600.170 Medical Services – Pharmacotherapy: Pharmacy and Therapeutics Committee
- 600.171 Medical Services – Pharmacotherapy: Formulary System
- 600.172 Medical Services – Pharmacotherapy: Pharmaceutical Representative Privileges and Access
- 600.173 Medical Services – Pharmacotherapy: Medication Usage Evaluation

- 4.5 Rights of Persons Served Committee – Shirley Segars, Committee Chair Person reported that she and Mae Davis, Elbert County CSB Representative met with Hope Cymerman, Risk Manager and discussed incident reports to include eighteen (18) serious, nine (9) critical and two (2) minor. They reviewed two (2) complaints including access to service and quality to service. They addressed in length the charts at the Crisis Stabilization Program (CSP) and medication errors. They recommended having a chart checklist wherein staff responsible verifies what has been done. Ms. Wilburn noted a meeting has been scheduled to address issues regarding the CSP and she will include the aforementioned to the agenda.
- 4.6 Ad Hoc Public Relations Committee – no report requiring an action.
- 4.7 Ad Hoc Friends of Advantage Committee – Dr. Davis reported the committee met last week. They are planning an event tentatively for May 23rd at the Milledge Avenue Baptist Church, Athens, Georgia. The event will focus on the organization and attracting people to assist with funding. Additional information will be provided next month. The next committee meeting is March 23rd.
- 4.8 Board Committee Updates & Board Self Assessment – Dr. Davis reported he and Dr. Darden have worked on improvements of the current questionnaire. Mr. Danson recommended completion and administering of the questionnaire by June, 2009.

5.0 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

- 5.1 Dr. Darden thanked the Executive Management Team for handling functions during her absence while visiting with family in Hawaii.
- 5.2 Dr. Darden distributed the CSB mailing list for review and requested Board member's birth date.
- 5.3 Dr. Darden reported on a tentative schedule for the facilities visit on April 14th. The sites are Project Grow, Child & Adolescent Services, Fine Finish, Homeless Day Center, Clarke County Adult MH Peer Supports and Outpatient Clinic, Miles Street Facility (CSP, Adult MH and Addictive Diseases), Intensive Treatment Program (ITP), and Adult MH Peer Supports. The tour will begin at 9:15 a.m. at 165 Dougherty Street or 9:45 a.m. at the same location and ends at 2:00 p.m.

6.0 REPORTS FROM THE CSB CHAIRPERSON

- 6.1 Mr. Danson reported on rescheduling the Board's Work Session to address the Strategic Plan. Janice Callaway, Continuous Quality Improvement (CQI) noted that the Board will be updated on the FY2009 accomplishments and unfinished projects and review of the FY2010 plan. Mr. Danson recommended for the CSB Bylaws and Policy Committee to address and determine the need for a work session, to review the Strategic Plan and report at the next meeting. Ms. Ellis and Dr. Callaway will follow up on this issue.
- 6.2 Mr. Danson highlighted on the Site Visits. The Board agreed to the proposed date and time, April 14th at 9:15 a.m.
- 6.3 Mr. Danson reported on the Advantage and Mental Health America of Northeast Georgia Annual Meeting. The event will be held June 23, 2009 and the location has not been finalized. Ms. McDaniel suggested having the event at the Community Center Meeting Room in Oconee County.
- 6.4 Mr. Danson reported on matters of Board concern. The Board reviewed an anonymous letter that had been circulated at several ABHS sites in January 2009 that expressed a person's disapproval of the Board's action to award Dr. Darden a bonus for her performance during the previous fiscal year. Although addressed to Board members, no Board member acknowledged receiving the letter. The bonus was \$500 and a training opportunity of Dr. Darden's choice. After discussion of the issues and perceptions outlined in the thoughtfully written letter, the Board re-stated support for their earlier decision. The Board additionally stated their concern and hope that employees would feel comfortable in voicing their opinions openly to the Board versus feeling the need to express themselves anonymously on this or any decision that the Board makes. The Board stresses that the agency adheres to a no reprisal policy for voicing concerns. The Board meets monthly on the fourth Tuesday; it is a public meeting and will entertain public access.

7.0 PUBLIC ACCESS

7.1 No one present to address the Board.

8.0 ADJOURNMENT

DATE

APPROVED BY: PAT ELLIS

SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: RALPH DANSON
CHAIR PERSON