

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #151

August 26, 2008

BOARD MEMBERS PRESENT

Mary Jo Matthews – Madison

Ralph Danson - Greene

Katie McDaniel – Oconee

R. Charles White – Walton

Mae Davis – Elbert

Dr. John Davis – Athens-Clarke

Shirley Segars – Barrow

Dr. Paul Roman - Morgan

Pat Ellis – Jackson

Linda Vinson – Walton

BOARD MEMBERS ABSENT

Dr. Douglas Bower – Oglethorpe

Emma Evans – Barrow

Carter Smisson – Jackson

Donald Hector – Walton

Mary Gannon Gunn – Athens-Clarke

Vacant – Athens-Clarke

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Brenda Smith

Fred Eckhardt

Cindy Darden

Laurie Wilburn

Larry Gabriel

Janice Callaway

Matt Hurd

The meeting was opened by Ralph Danson, Community Service Board (CSB) Chairman at 4:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda as amended. Moved (Kate McDaniel); Seconded (John H. Davis); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the July 22, 2008 CSB Meeting as amended. Moved (Pat Ellis); Seconded (Mary Jo Matthews); Passed (Unanimously).
- 1.3 Motion to accept the closed session of the meeting to discuss the Commission on Rehabilitative Facilities (CARF), Chief Executive Officer (CEO) and staff compensation (including Cindy Darden, CEO and Janice

Callaway, Continuous Quality Improvement). Moved (John H. Davis); Seconded (Kate McDaniel); Passed (Unanimously).

1.4 Motion to return to the open session of the meeting. Moved (John H. Davis); Seconded (Pat Ellis); Passed (Unanimously).

1.5 Motion to do something for Terry Frazier, Human Resources Director in memory of his brother. Moved (Mary Jo Matthews); Seconded (John H. Davis); Passed (Unanimously).

1.6 Motion to accept the FY2009 budget (see Board Reports 5.1). Moved (Kate McDaniel); Seconded (Pat Ellis); Passed (Unanimously).

1.7 Motion to adjourn the meeting. Moved (John H. Davis).

2.0 EXECUTIVE SESSION

2.1 The Board discussed or deliberated on CARF and the CEO and staff compensation. In attendance were Drs. Darden and Callaway. No actions were taken.

3.0 NEW BUSINESS

3.1 ADMINISTRATIVE REPORTS

3.1.1 Kate McDaniel, Oconee CSB Representative requested touring ABHS sites.

3.1.2 Fred Eckhardt, Chief Operating Officer noted that ABHS are now serving 12% more clients than this time last year and providing 17% more services. 1155 clients received Medication Assistance Program medication supplies during this month. Although the retail value of these medications is not known, the Cardinal wholesale cost would have been at least \$116,645. Dr. Darden noted that AHBS serves more clients than any other CSB in the state.

3.1.3 Dr. Darden reported on the death of Mr. Frazier's brother. Malcolm Frazier received severe burn in the February explosion of combustible dust in the Imperial Sugar Refinery in Port Wentworth, Georgia. He passed away August 22nd. The Board agreed to do something for Mr. Frazier in memory of his brother; not to exceed \$50. Ms. Matthews will follow up.

3.2 Matt Hurd, Adult Mental Health Services presented on the grant renewal for FY2008-09 in the amount of \$30,000. The funds will be used for the Homeless Day Service Center. Dr. Darden read the resolutions:

WHEREAS, Organization has been offered an award of funds (the "Agreement") from the Georgia Housing and Finance Authority for ESG and/or HOPWA programs serving eligible clients (as applicable); and

WHEREAS, Organization has reviewed the Agreement and finds the terms to be acceptable; and

WHEREAS, Organization acknowledges that payment under each program will be based on representations and certifications made by representatives of Organization, as designed herein.

NOW, THEREFORE, BE IT RESOLVED, by the governing authority of Organization that the terms of the Agreement be accepted by Organization and that the officers or members specifically named by Organization, be authorized to accept the terms of the Agreement and to sign any and all pertinent documents pertaining thereto on behalf of Organization.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following persons be authorized (at least two (2) signatures are required per draw) to draw funds from DCA on behalf of Organization (Laurie Wilburn, Clinical Director, Matt Hurd, Program Manager, Carrie Jedlicka, Lead Case Manager, and Cheryl Fleming, Administrative Clerk):

NOW, THEREFORE, BE IT FURTHER RESOLVED, that this Resolution be executed in two (2) parts, and together with a certified copy of the minutes of the meeting, returned as an exhibit to each Agreement as follows: State Housing Trust Fund for the Homeless, GA Department of Community Affairs, 60 Executive Park South NE, Atlanta, Georgia 30329. Read and approved by Organization on this the 26th day of August, 2008.

4.0 OLD BUSINESS

4.1 Dr. Callaway addressed issues regarding CARF during the closed session of the meeting.

4.2 Dr. Darden noted that she and Dr. Davis reviewed the Board Member Self Assessment to strive and draft an individual self assessment. A committee has been appointed to compile the assessment; Ms. McDaniel, Ms. Wilburn, and Douglas Bower, Oglethorpe County CSB Representative; Mr. Danson requested that they report on the document in November, 2008.

5.0 BOARD REPORTS

- 5.1** Finance Committee – Larry Gabriel, Chief Financial Officer, reported the committee met today. Mr. Gabriel presented the financial report to include revenue and expenditures compared to the budget period ending July 31, 2008. Mr. Gabriel distributed and presented on the FY2008 and FY2009 budgets. Mr. Gabriel recommended the Board’s approval for the beginning operating budget for FY2009 in the amount of \$27,026,076. Dr. Davis requested that the Board be provided data regarding the efficiency of having physicians on contract versus hiring and pharmacy.
- 5.2** Membership & Nominations Committee – Ms. Matthews, Committee Chair Person reported that she, Drs. Darden and Davis met with Melanie Russell, potential candidate for the Board. The application has been submitted to Athens-Clarke County Commissioner’s Office for approval and appointment. Ms. Russell is very interested in serving on the Board and working with the Hispanic population.
- 5.3** Legislative Committee – Ms. McDaniel, Committee Chair Person reported that she has scheduled a meeting with Senator Bill Cowser on August 29, 2008. They will address mental health issues and the Regional Water Council; she has submitted an application to serve on the council.

Dr. Paul Roman reported on the “You Speak”, a satisfaction survey regarding clients and employees. He has carefully reviewed the document, and suggested that ABHS not play a part until better information is generated and all CSBs have agreed to participate. Dr. Darden noted that this issue was addressed at the CSB CEO meeting and will be discussed at the CSB Association Annual Conference; an ABHS staff needs to attend the session.

- 5.4** Bylaws and Policy Committee – no report requiring an action.
- 5.5** Rights of Persons Served Committee – Shirley Segars, Committee Chairperson reported the committee met today. They reviewed several incident reports and they will discuss corporate compliance issues and complaints next month.
- 5.6** Ad Hoc Public Relations Committee – no report requiring an action.
- 5.7** Friends of Advantage Committee – Dr. Davis, Committee Chairman reported that a meeting has been scheduled for September 4th. The agenda will include: structuring the group; goals; brainstorming on ways

to fund raise; identify new prospect for membership; set up a regular meeting date; and identify the needs of the group and ABHS. CSB members appointed to the committee are Ms. McDaniel and Mary Gannon Gunn, Athens-Clarke County CSB Representative. Dr. Darden noted that she serves as the Executive Director, Mr. Gabriel, treasurer and Tammy Dalton, secretary and that the 501C3 status has been completed. Mr. Danson requested that a CSB member be appointed to the Board of Directors for Friends of Advantage.

6.0 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

6.1 Dr. Darden reported that CARF surveyors and financial auditors are at ABHS this week. She briefly updated on the Division level and the Governor's recommendations. Information has been informally shared and will become public knowledge once the actual report has been finalized.

7.0 REPORTS FROM THE CSB CHAIRPERSON

7.1 Mr. Danson reported on the Georgia CSB Association Annual Conference, October 5-7, 2008, Lake Lanier Islands Resort. Dr. Danson encouraged the Board to participate.

7.2 Mr. Danson encouraged Board members to attend the CARF exit interview, August 27th at 1:00 p.m. Dr. Darden invited Board members to attend the After-CARF celebration at 250 North Avenue, immediately following the exit interview.

8.0 PUBLIC ACCESS

8.1 No one present to address the Board.

9.0 ADJOURNMENT

DATE

APPROVED BY: PAT ELLIS
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: RALPH DANSON
CHAIR PERSON