

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #144

January 22, 2008

BOARD MEMBERS PRESENT

Mary Jo Matthews – Madison
Ralph Danson - Greene
Donald Hector – Walton
Mary Gannon Gunn – Athens-Clarke
Carter Smisson – Jackson

John Davis – Athens-Clarke
Douglas Bower – Oglethorpe
Katie McDaniel – Oconee
Emma Evans – Barrow
Mae Davis – Elbert

BOARD MEMBERS ABSENT

Vacant – Morgan
Vacant – Athens-Clarke
Linda Vinson – Walton

Shirley Segars – Barrow
R. Charles White – Walton
Pat Ellis – Jackson

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Brenda Smith
Linda Hazinski
Cindy Darden
Laurie Wilburn

Terry Frazier
Larry Gabriel
Fred Eckhardt

GUESTS

Michael Daniel

Eddie Whitlock

The meeting was opened by Ralph Danson, Community Service Board (CSB) Chairman at 4:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (Kate McDaniel); Seconded (John H. Davis); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the November 27, 2007 CSB Meeting. Moved (Carter Smisson); Seconded (John H. Davis); Passed (Unanimously).
- 1.3 Motion to accept the closed session of the meeting (see 3.0 Executive Session). Moved (Douglas Bower); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.4 Motion to return to the open session of the meeting. Moved (John H. Davis); Seconded (Carter Smisson); Passed (Unanimously).
- 1.5 Motion to accept the Chief Executive Officer's (CEO) contract as written. Moved (Douglas Bower); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.6 Motion to dispense the reading of Exhibit B – Shelter plus Care Program Participation Agreement (see New Business 4.2). Moved (Douglas Bower); Seconded (Kate McDaniel); Passed (Unanimously).

- 1.7 Motion to accept the grant awarded to the Shelter plus Care Program and authorize three (3) staff members to draw funds from the Department of Community Affairs (DCA). Moved (John H. Davis); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.8 Motion to authorize the CEO to endorse the 2008 Department of Human Resources (DHR) contract. Moved (Mary Jo Matthews); Seconded (John H. Davis); Passed (Unanimously).
- 1.9 Motion to adjourn the meeting. Moved (Douglas Bower).

2.0 AWARDS

- 2.1 The Board recommended tabling the presentation of a retirement plaque to John D. Tarpley to next month.
- 2.2 Eddie Whitlock, Mental Health America, Executive Director presented on behalf of the organization. They have two (2) primary focuses – advocacy and education. They are focusing on youth, especially school-aged children regarding mental illness. The National Alliance for the Mentally Ill (NAMI) has composed a curriculum ‘Breaking the Silence’ to help educate primary, middle and high school children regarding mental illness. MH America is providing this material to the school systems in the 10-county areas. The Georgia MH America Association has a program “The Kids on the Block”, which is a nationally recognized prevention program. The Kids on the Block are life size puppets who educate children and their families about mental health. The program is targeted for children in pre-school through the 6th grade and will be presented January 30, 2008 in Commerce, Georgia. Kate McDaniel, Oconee CSB Representative requested that Mr. Whitlock contact St. Mary’s Hospital regarding the puppet show.

MH America is also focusing on advocacy. They have met with several State legislators addressing mental health issues. Their main issues for the 2008 session of the Georgia General Assembly are Mental Health Ombudsman, advance psychiatric directives for mental health and mental health parity for State employees. Mr. Whitlock encouraged Board members to get acquainted with their legislators.

Mr. Whitlock highlighted on the 18th Annual Mental Health Benefit. Donald Keyes was an auctioneer for this event until his passing. The event has been renamed The Donald Keyes Mental Health Benefit and will begin January 25, 2008. Mr. Whitlock distributed posters to the Board members for advertising. For additional information visit the website www.fightthestigma.com.

3.0 EXECUTIVE SESSION

- 3.1 The Board discussed or deliberated upon the appointment, employment, compensation, hiring, disciplinary action, dismissal, periodic evaluation or rating of an Authority officer or employee. They addressed privileged consultation with legal counsel pertaining to pending or threatened litigation, settlements, claims, administrative proceedings or settlements.

In attendance were Board members, Cindy A. Darden, CEO and Michael Daniel, Attorney. No actions were taken.

4.0 NEW BUSINESS

4.1 Mr. Danson reported on the CEO contract. The document was distributed to Board members for review. They agreed to accept the contract as written.

4.2 Mr. Danson presented resolutions for the Shelter Plus Care Program Participation Agreement and that three (3) staff be authorized to draw funds from the DCA on behalf of the sponsor. Staff will include Cindy A. Darden, Linda Hazinski, Director of Developmental Disabilities, Community Employment, and Residential Services and Michael Dock, Residential Coordinator. The Shelter Plus Care Program provides services for individuals who are homeless.

4.3 Mr. Danson read, "Be it resolved that the CSB for ABHS does hereby authorize Cindy A. Darden, Ph.D., Chief Executive Officer to endorse the 2008 DHR contract. Passed this 22nd day of January, 2008." The Board agreed.

4.4 ADMINISTRATIVE REPORTS

4.4.1 Mary Jo Matthews commended staff for conducting intervention training with the police departments.

4.4.2 Mr. Danson reported on the Administrative Monthly Meetings including Board officers and staff. The purpose of these meetings is to support the CEO and staff. The meetings are held on the second Tuesday and Board members are welcomed to attend. Board members were provided notes taken during the meeting.

5.0 OLD BUSINESS

5.1 No business to report.

6.0 BOARD REPORTS

6.1 Finance Committee – Larry Gabriel, Chief Financial Officer, reported the committee met today and Carter Smisson, Jackson County CSB Representative was appointed the Chairman of the committee. Mr. Gabriel presented the financial report to include revenue and expenditures compared to the budget period ending December 31, 2007.

6.2 Membership & Nominations Committee – John H. Davis, Committee Chairman reported that representatives have been appointed to serve on the Board to represent Athens-Clarke and Morgan counties. New Board member orientation will be held prior to the next meeting.

Dr. Davis briefly highlighted on the CSB Christmas party and presented a token of appreciation to Ms. McDaniel who hosted the event.

Dr. Davis reported on the Board Member Training Project 2007 Edition. The State Office provided funds to the Georgia CSB Association to compile training for Board members. The training is mandatory and needs

to be completed by June 2008. Board members were provided material for review.

- 6.3 Legislative Committee – no report requiring an action.
- 6.4 Bylaws and Policy Committee – no report requiring an action.
- 6.5 Rights of Persons Served Committee – Ms. Matthews, Committee member reported the committee met today. They reviewed complaints, corporate compliance issues and incident reports. In November 2007, there were seven (7) complaints and eight (8) incidents. In December 2007, there were twenty-one (21) incidents including six (6) critical and fifteen (15) serious. In 2007, there were four (4) corporate compliances.
- 6.6 Ad Hoc Public Relations Committee – no report requiring an action.

7.0 REPORTS FROM THE EXECUTIVE DIRECTOR

7.1 Dr. Darden reported on the electronic health record. Management staff has worked diligently organizing three (3) demonstrations for staff to review. The companies have provided initial quotes for the cost and this will be expensive. One of the major differences in the companies is that Qualifacts has been hired by a group of CSBs who has formed a corporation, Peach State Information Network (PIN). The three (3) CSBs in the group are Cobb/Douglas, Riveredge, and Avita (formerly Georgia Mountains).

8.0 REPORTS FROM THE CSB CHAIRPERSON

8.1 Mr. Danson requested Board members to identify committees he/she is currently appointed to and/or committees (at least two) he/she is interested in being appointed to.

9.0 PUBLIC ACCESS

9.1 No one present to address the Board.

10.0 ADJOURNMENT

DATE

APPROVED BY: PAT ELLIS
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: RALPH DANSON
CHAIR PERSON