

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #141

August 28, 2007

BOARD MEMBERS PRESENT

Mary Jo Matthews – Madison
Ralph Danson - Greene
Katie McDaniel – Oconee
John Davis – Athens-Clarke
Carter Smisson – Jackson

Linda Vinson – Walton
Douglas Bower – Oglethorpe
R. Charles White – Walton
Shirley Segars – Barrow

BOARD MEMBERS ABSENT

Vacant – Morgan
Vacant – Athens-Clarke
Pat Ellis – Jackson
Donald Hector – Walton

Mae Davis – Elbert
Mary Gannon Gunn – Athens-Clarke
Emma Evans – Barrow

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Brenda Smith
Linda Hazinski
Cindy Darden
Laurie Wilburn

Terry Frazier
Terry Tellefson
Betsy Stewart
Ann Albritton

The meeting was opened by Linda Vinson, Community Service Board (CSB) Chairperson at 5:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (John H. Davis); Seconded (Carter Smisson); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the July 24, 2007 CSB Meeting. Moved (John H. Davis); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.3 Motion to accept the FY2008 Strategic Plan as presented. Moved (Ralph Danson); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.4 Motion to approve the FY2008 agency's budget. Moved (Carter Smisson); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.5 Motion to cancel the September CSB Meeting and advertise the meeting cancellation in the local newspaper. Moved (Ralph Danson); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.6 Motion to pay up to \$1000 from the Board's budget to assist ABHS toward Terry Tellefson's Retirement Reception. Moved (John H. Davis); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.7 Motion to purchase a gift for Mr. Tellefson from the Board's budget and not to exceed \$200. Moved (John H. Davis); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.8 Motion to adjourn the meeting. Moved (Kate McDaniel); Seconded (Douglas Bower); Passed (Unanimously).

2.0 NEW BUSINESS

- 2.1** Betsy Stewart, Ph.D. Assistant Coordinator for Adult Mental Health Services reported on risk prevention procedures. The State of Georgia has a genuine focus on prevention including increased awareness, implement effective suicide intervention, and promote research and data collection to improve on prevention and intervention. Dr. Stewart and Rashay Blake, Training Coordinator attended a Train the Trainer Program called QPRT (Question, Persuade, Refer and Treat). This is a very structured and formalized way of assessing people who come in for services with suicidal ideations. The information is gathered and structured so that all staff is asking the same questions. The assessments consist of the following questions: why are you here, what has happened to bring him/her to this point, when does he/she plan to commit suicide, what will he/she use, is there anyone else involved and what has kept he/she going? Once the information is gathered, it may be shared across the agency (psychiatrists, clinicians, nurses and OPS staff) to determine the best treatment for the client, (hospitalization, protective environment, or safety plan). The training consists of three (3) levels; professionals who perform the assessment, paraprofessionals (community based staff), and Gate Keeping Training (people who do not work directly with clients). A form has been created and will be completed on all clients including intake clients. The clients' history will be reviewed; risk factors will be documented and followed up. The form will be kept in the front of the client's chart.
- 2.2** Cindy Darden, Ph.D., Clinical Director presented on the FY2008 Strategic Plan. The plan was addressed at the CSB Work Day. Board members requested to include an indicator in the plan: CSB participation in advocacy. The CSB will be represented on and participate in the Friends of Advantage foundation board; monthly reports will be made to the CSB and CSB advocacy efforts will be recorded at each monthly CSB meeting. The CSB indicator will be inserted in the document and a final draft will be distributed to Board members.

2.3 ADMINISTRATIVE REPORTS

2.3.1 Dr. Darden reported that Women's Services is a TANF (Temporary Assistance for Needed Families) Program. The Division has confirmed that ABHS will be granted two (2) additional bed slots for the Women's Recovery Program. ABHS will begin staffing two (2) additional apartments for families.

2.3.2 Dr. Darden reported on the Client Service Rate. In order for staff to be eligible to receive incentives for productivity, he/she must be exceeding 100%. Dr. Darden noted, "Our largest area of concern is Community Support Individual (CSI) which is a community base service. We are studying how to make the program more productive and cost efficient."

2.3.3 Linda Hazinski, Ph.D., Residential, Developmental Disability (DD) Service Centers & Community Employment reported ABHS was selected as the agency in Region 2 to participate in the Good to Great – FY2008 Training and Technical Assistance Series to develop Person Centered DD Organizations. The "Kick Off" will begin September 17th; a two-day Person Centered Training will be held October 2-3; and the Leadership

Training will be held October 10th. Dr. Hazinski will provide Board members additional information.

2.3.4 Dr. Hazinski reported that Jonathan Wilson, Work Therapist, was invited to go on a study tour with the Governor's Council for DD to visit Project Search in Cincinnati, Ohio. Project Search is a program that has established job training sites in a variety of settings such as hospitals, banks and university settings in collaboration with the local schools and vocational rehabilitation programs.

2.3.5 Dr. Hazinski reported that ABHS has been awarded a grant from the Department of Community Affairs (DCA) in the amount of \$500,000. This grant will be expanded over three (3) years as an extension of the Shelter Plus Care Program. The program will provide housing to homeless clients with children in Barrow, Jackson, Oconee and Walton counties.

3.0 BOARD REPORTS

3.1 Finance Committee – Art Davis, Business Office, presented the financial report to include revenue and expenditures compared to the budget period ending July 31, 2007. Ralph Danson, Committee Chairman distributed and presented the FY2008 agency budget for review and approval. The budget was effective July 1, 2007.

3.2 Membership & Nominations Committee – no report requiring an action.

3.3 Legislative Committee – no report requiring an action.

3.4 Bylaws and Policy Committee – no report requiring an action.

3.5 Rights of Persons Served Committee – Mary Jo Matthews, Madison County CSB Representative reported the committee met today. They reviewed thirty (30) incidents reports including fourteen (14) critical, thirteen (13) serious, and three (3) minor. There were six (6) complaints including three (3) regarding customer services, one (1) clinical, one (1) medication and one (1) payee for Social Security payments. All complaints were resolved.

3.6 Ad Hoc Awards Committee – no report requiring an action.

3.7 Ad Hoc Public Relations Committee – no report requiring an action.

4.0 REPORTS FROM THE EXECUTIVE DIRECTOR

4.1 Mr. Tellefson reported that effective November 1st, Athens Regional Medical Center (ARMC) Psyche Unit will be closing.

5.0 REPORTS FROM THE CSB CHAIRPERSON

5.1 Mr. Danson reported on the CSB Workday. They addressed financial issues and the FY2008 Strategic Plan.

5.2 Ms. Vinson reported the CSB Association Annual Conference will be held September 23 – 25, 2007, Chattanooga, Tennessee. Board members agreed to cancel the CSB Meeting scheduled for September 25th due to the conference. Several Board members will be in attendance at the conference. The next CSB Meeting will be October 23, 2007 at 5:00 p.m.

5.3 Dr. Darden announced that Mr. Tellefson's Retirement Reception will be held September 26, 2007 at the Taylor-Grady House at 4:30 p.m. in Athens, Georgia.

6.0 PUBLIC ACCESS

6.1 No one present to address the Board.

7.0 ADJOURNMENT

DATE

APPROVED BY: RALPH DANSON
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: LINDA VINSON
CHAIR PERSON