

# Advantage

## Behavioral Health Systems

### MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #131

September 26, 2006

#### **BOARD MEMBERS PRESENT**

Mary Jo Matthews – Madison  
Shirley Segars – Barrow  
Carter Smisson – Jackson  
Ralph Danson - Greene  
Conoly Hester – Athens-Clarke  
John Davis – Athens-Clarke

Linda Vinson – Walton  
Mae Davis – Elbert  
Pat Ellis - Jackson  
R. Charles White – Walton  
Donald Hector – Walton  
Mary Gannon Gunn – Athens-Clarke

#### **BOARD MEMBERS ABSENT**

Emma Evans – Barrow  
Gail Goldsmith– Morgan

Katie McDaniel - Oconee  
Douglas Bower - Oglethorpe

#### **ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT**

Brenda Smith  
Cindy Darden  
Larry Gabriel  
Terry Frazier  
Art Davis  
Lee Smith

Terry Tellefson  
Linda Hazinski  
Scott Clark  
Bailey Grimes  
Floresa Grimes  
Shelia Bridges

#### **GUESTS**

Liz Leyton

Vickie NeSmith

The meeting was opened by Linda Vinson, Community Service Board (CSB) Chairperson at 5:00 p.m.

#### **1.0 ACTIONS**

- 1.1 Motion to accept the agenda as amended. Moved (Ralph Danson); Seconded (John H. Davis); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the August 22, 2006 CSB Meeting. Moved (Mary Jo Matthews); Seconded (John H. Davis); Passed (Unanimously).
- 1.3 Motion to adjourn the meeting. Moved (Ralph Danson).

#### **2.0 AWARDS**

- 2.1 Conoly Hester, Awards Committee presented a plaque to V. Bailey Grimes for thirty (30) years of dedication and services while enhancing the lives of persons with developmental disabilities. Bailey served as the

Manager at Fine Finish, Madison County Service Center. He retired in August 2006.

- 2.2** Ms. Hester reported that the Board voted at their work session in September to present a 'Special Award' to their Administrative Assistant, Brenda Smith. Ms. Smith has been employed with ABHS since 1989 and served as the Board's assistant since 1994. She was presented a framed certificate and a monetary award.

### **3.0 NEW BUSINESS**

#### **3.1 ADMINISTRATIVE REPORTS**

**3.1.1** Cindy Darden, Clinical Director noted in the Clinical Services Monthly Report that Dr. Robin Johnson, Medical Director has resigned, as of the end of September. The position will be advertised internally and externally. Dr. Darden noted that many CSBs do not hire physicians, they contract with local physicians. She wants ABHS to explore the possibility of hiring Advanced Nurse Specialists who have a specialty in psychiatrist. They can work as 'Physician Extenders'. Basically, they see the patient, staff it with a psychiatrist, and write prescriptions.

**3.1.2** Terry Frazier, Human Resources Director presented the 4<sup>th</sup> Quarter Staff Turnover Report. The report includes separations by positions, total number of separations, total number of hires, and the tuition reimbursement statistics. The report was distributed to the Board.

**3.1.3** Scott Clark, Management Information Systems Director reported that ABHS data and billing staffs have continued to labor over the various extreme demands of the changes brought about by the new fiscal year and the continuing intrusion of managed care into the daily operations.

**3.1.4** Dr. Hazinski reported on Unlock the Waiting Lists! 'Conversations that Matters: Town Hall Meetings on Disability', October 10<sup>th</sup>, 7:30 – 9:00 p.m. at the Bogart Community Center. This meeting is designed for parents, professionals, legislators, and self-advocates in a community discussion about services for people with disabilities in Georgia. The special guest speaker will be Dr. Steve Hall, Director of the Office of Developmental Disabilities. Dr. Hazinski encouraged Board members to attend.

### **4.0 BOARD REPORTS**

- 4.1** Finance Committee – Larry Gabriel, Business Financial Officer distributed and presented the financial report. The committee met today and addressed the report prior to the distribution and presentation. Mr. Gabriel presented on the revenues and expenditures compared to the budget period ending August 31, 2006. Effective January 2007, the Child & Adolescent Program will begin billing based on fee for services. The Department of Human Resources (DHR) is reviewing services that the CSBs can provide that Medicaid does not reimburse. Mr. Gabriel noted that the Morgan County Clinic will be closed at the end of the month. Starting September 27<sup>th</sup>, ABHS will provide transportation for clients from

the Morgan County Clinic to the Greene County Clinic for appointments. The same staff has served both Morgan and Greene, so a change in providers will not be required.

- 4.2 Membership & Nominations Committee – John H. Davis, Committee Chairman reported that Ms. Hester submitted her letter of resignation from the Board. Ms. Hester was appointed to the Board in 1998 and represented Athens-Clarke County. Dr. Davis will recruit for a candidate to fill the vacant slot. Ms. Hester and Ms. Gunn will follow up regarding candidates.
- 4.3 Legislative Committee – Ms. Gunn highlighted on the ‘Special Meeting’ with Gwen Skinner, Division Director and B. J. Walker, Commissioner of DHR on September 11<sup>th</sup>. The focus of the meeting was budget issues. She will draft an article regarding the meeting and publish it in the Mental Health Association Newsletter. Board members will receive a copy of the newsletter.
- 4.4 Bylaws and Policy Committee – no report requiring an action.
- 4.5 Rights of Persons Served Committee – Shirley Segars, Committee Chairperson reported the committee met today. They reviewed incident reports to include four (4) moderate, five (5) critical and seventeen (17) serious. Eight issues had been resolved.
- 4.6 Ad Hoc Awards Committee – see Awards 2.0. Ms. Hester noted that the committee will meet October 18<sup>th</sup> at 2:00 p.m. to review nominations for this quarter awards. The awards will be presented at the next CSB meeting.
- 4.7 Ad Hoc Public Relations Committee – Pat Ellis, Committee Chairperson noted that she will publish news articles in the Oconee and Oglethorpe counties local papers regarding the newly appointed CSB representatives for the counties.

Ms. Gunn reported that Mental Health Awareness Week is scheduled for October 1-6, 2006.

## **5.0 REPORTS FROM THE CSB EXECUTIVE DIRECTOR**

- 5.1 Mr. Tellefson reported on the Department of Community Health (DCH) hearing. DCH conducted a Medicaid audit and the Assertive Community Team (ACT) was fined \$55,000. Mr. Tellefson, Laurie Wilburn, Coordinator of Adult Services, and Michael Daniel, Attorney attended the hearing today. The attorney for DCH has determined that there are some significant discrepancies in the rules and will contact the Commissioner regarding a settlement. The hearing for the Residential Services Program has not been scheduled. Mr. Tellefson will keep the Board updated regarding this issue.

## **6.0 REPORTS FROM THE CSB CHAIRPERSON**

- 6.1 Ms. Vinson reported on the CSB Workday which was held on September 6, 2006. She felt the event was very educational. Mr. Daniel reported on

board liability issues. Mr. Tellefson suggested that a copy of the power point presentation be distributed to Board members for review.

**6.2** Ms. Vinson reported on the Georgia Association CSB 9<sup>th</sup> Annual Conference, October 15-17, 2006 in Augusta, Georgia. ABHS has reserved five (5) slots for Board members (M. Davis, J. Davis, M. Gunn, C. Smisson, and L. Vinson). Transportation will be provided.

**6.3** Ms. Vinson reported on the Nonprofit Board Member Seminars. The seminars are day-long sessions designed to improve the quality of nonprofit boards through the educational development of board members. The focus is on the governance of nonprofit organizations. The seminars are scheduled for October 11<sup>th</sup> and November 15<sup>th</sup>. They will be conducted at the Tate Student Center on the University of Georgia campus.

**7.0 PUBLIC ACCESS**

**7.1** No one present to address the Board.

**8.0 ADJOURNMENT**

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DATE

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APPROVED BY: RALPH DANSON  
SECRETARY

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SUBMITTED BY: BRENDA SMITH

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APPROVED BY: LINDA VINSON  
CHAIR PERSON