

**Advantage**  
**Behavioral Health Systems**  
**MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE**  
**DISEASES SERVICE BOARD MEETING #125**  
**March 28, 2006**

**BOARD MEMBERS PRESENT**

Mary Jo Matthews – Madison  
Pat Ellis - Jackson  
Carter Smisson – Jackson  
Ralph Danson - Greene  
Conoly Hester – Athens-Clarke

Linda Vinson – Walton  
R. Charles White – Walton  
Shirley Segars – Barrow  
Emma Evans – Barrow  
Donald Hector – Walton

**BOARD MEMBERS ABSENT**

Greene – Vacant  
Athens-Clarke – Vacant  
Mae Davis – Elbert  
Gail Goldsmith– Morgan

John Davis – Athens-Clarke  
Oconee – Vacant  
Oglethorpe - Vacant  
Mary Gannon Gunn – Athens-Clarke

**ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT**

Brenda Smith  
Helen Kabat  
Larry Gabriel  
Terry Frazier  
Charlotte Ekard  
Marlene Lord

Terry Tellefson  
Cindy Darden  
Scott Clark  
Robin Johnson, Medical Director  
John Hill  
Fred Eckhardt

**GUESTS**

Maria Granda

Linda Lloyd

**The meeting was opened by Linda Vinson, Community Service Board (CSB) Chairperson at 4:07 p.m.**

**1.0 ACTIONS**

- 1.1 Motion to accept the revised agenda. Moved (Conoly Hester); Seconded (Ralph Danson); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the February 28, 2006 CSB Meeting. Moved (Conoly Hester); Seconded (Carter Smisson); Passed (Unanimously).
- 1.3 Motion to approve the revised Medical policies (see **Board Reports 5.4**). Moved (Conoly Hester); Seconded (Carter Smisson); Passed (Unanimously).
- 1.4 Motion to adjourn the meeting. Moved (Ralph Danson); Passed (Unanimously).

**2.0 AWARDS**

- 2.1 Ms. Vinson presented a plaque to Marlene Lord for thirty-four (34) years of dedicated services to persons with mental illness. Ms. Lord began employment in 1973 in the Elbert County Clinic. During her career with Advantage, she has demonstrated a strong commitment to excellence in serving our clients. She retired in February 2006.

### 3.0 **NEW BUSINESS**

- 3.1 Robin Johnson, Medical Director reported on Medicare Part D. Almost everyone in this business is encouraging people to register for Medicare Part D including CVS and Eckerd Pharmacies. ABHS has selected three (3) of the sixty (60) plans which are Humana, Community Care, and AARP for registering clients due to the huge selection of medications. Staff is aggressively registering clients for these plans because the deadline is May 31<sup>st</sup>. Clients who are eligible for these plans, but refuse to be enrolled, ABHS **will not** be financially able to provide free medications, but will provide a prescription to them. Dr. Johnson said, "We are trying to save pharmacy funds for clients who are indigent, who do not have Medicaid or Medicare Part D". Dr. Johnson introduced John Hill, Pharmacy Technician. Mr. Hill is the lead staff person for Medicare Part D.

### 4.0 **SERVICE REPORTS (Administrative Reports)**

- 4.1 Mr. Tellefson reported on the Health Fair scheduled for April 27<sup>th</sup> sponsored by APS Healthcare and Pfizer. It focus is to promote better healthcare and wellness for folks who experience chronic illnesses (mental illness, diabetes, asthma, etc).
- 4.2 Mr. Tellefson reported on the "Bring the Children Home" Campaign. This campaign was commissioned to evaluate every child in the state who was in long-term MATCH placement to determine if each was in the appropriate level of care. The CSBs have met with Commissioner B. J. Walker to address this issue. There are currently eight (8) children and teenagers from this region that are placed in facilities such as Devereux, Residential Care, etc. Frances Torres, Child & Adolescent Services, is responsible for conducting meetings regarding these clients. Currently two (2) have been identified for transitioning back into the community. ABHS will meet on March 30<sup>th</sup> to further address this issue.
- 4.3 Helen distributed a copy of the Performance Analysis Report for the Board to review. This document was presented at the CSB Work Day. Mr. Tellefson noted that this document will be sent to the Regional Office and the Division Office for review.
- 4.4 Emma Evans, Barrow County CSB Representative wants to observe the MANDT Training. The MANDT System is a behavioral support program that is based on the philosophy that all people have the right to be treated with dignity and respect. The 2-day training delivers relational and technical training. The MANDT System allows staff to uphold the integrity and safety of the client and themselves while interacting with the client. Mr. Tellefson suggested having an hour presentation of the MANDT

System at the next CSB Work Day. Terry Frazier, Human Resources Director will follow up.

- 4.5 Mr. Frazier noted that the Crisis Intervention Training will be held April 24-28 in Barrow County. This training is offered on a yearly basis and ABHS staff members facilitate on various topics. This training is also offered in Clarke County.
- 4.6 Mr. Tellefson noted that Michael Daniel, Attorney conducted a Sexual Harassment Training on March 23<sup>rd</sup> at ABHS. The session was videotaped and will be sent to all ABHS locations for staff to review.
- 4.7 Dr. Linda Hazinski, Director of the Developmental Centers, Residential and Community Employment reported that there was a celebration on March 14<sup>th</sup> for the graduates of the Director Support Professional Certificate Program from Athens Tech. ABHS had nine (9) staff and Hope Haven had three (3) to participate in the graduation ceremony. This program will start-up again this fall. Mr. Tellefson noted that Dr. Flora Tidings, Athens Tech President was very complimentary of the program. Dr. Hazinski noted that she and Sally Carter, Instructor for the program will be interviewed by Barbara Dooley on April 7<sup>th</sup> at 10:00 a.m. on FM1340.

## **5.0 BOARD REPORTS**

- 5.1 Finance Committee – Larry Gabriel, Business Manager reported on revenues and expenditures for the period ending February 28, 2006. The committee met today and discussed financial statements.
- 5.2 Membership & Nominations Committee – Mr. Tellefson noted that Maria Granda is interested in becoming a member of the CSB. She has submitted the necessary documents and they have been forwarded to the Athens-Clarke County Board of Health for review.
- 5.3 Legislative Committee – Mr. Tellefson noted that there will be a new definition for HB498 – ‘What is a CSB’? It will provide better clarity in terms of CSBs relationships with the Department of Human Resources (DHR).
- 5.4 Bylaws and Policy Committee – Mary Jo Matthews, Committee Chairperson reported that the committee met today. They reviewed five (5) revised policies and one (1) new policy. The policies are:
  - 300.202 Usage and Storage of Hazardous Materials (new)
  - 600.110 Medical Services – Medical Director Responsibilities
  - 600.113 Medical Services – Staff/Physician Responsibilities
  - 600.115 Medical Services – Psychiatric and Substance Abuse Assessment by ABHS Physicians
  - 600.150 Medical Services – Medication Management: Medication Sources Storage and Security
  - 600.155 Medical Services – Medication Management: Drug Destruction Therapeutic and Illicit
  - 600.157 Medical Services – Medication EducationThe committee recommended the board's approval.
- 5.5 Rights of Persons Served Committee – Shirley Segars, Barrow County CSB Representative reported the committee met today. They reviewed forty (40) incident reports (12 critical; 26 serious; and 2 minor).

- 5.6 Ad Hoc Awards Committee – Conoly Hester, Committee Chair Person reported that the committee will meet April 19, 2006 at 3:00 p.m.
- 5.7 Ad Hoc Annual Meeting Committee – Mr. Tellefson reported that ABHS and the Mental Health Association will host a joint meeting in June for the northeast Georgia communities. He will follow up with Mary Gannon Gunn, Committee Chairperson.
- 5.8 Ad Hoc Public Relations Committee – Pat Ellis, Committee Chair Person, reported that the committee will meet April 19, 2006 at 2:00 p.m.

**6.0 REPORTS FROM THE CSB EXECUTIVE DIRECTOR**

6.1 Mr. Tellefson reported that the managed care contracts have been extended to July 2006 for implementation. The CSB Association employed Michael Schribner to assist the CSBs with the language of the Behavioral Managed Care companies. Mr. Schribner will be retained ongoing for reviewing the state contracts and contracts of private insurance companies. ABHS staff will meet April 12<sup>th</sup> with Magellan representatives regarding rate issues.

**7.0 REPORTS FROM THE CSB CHAIRPERSON**

7.1 Ms. Ellis reported on the CSB Work Day. The agenda topics were: managed care, balance score card, performance analysis report, and employee attitudinal survey. As discussed at the CSB Work Day, Commission of Accreditation for Rehabilitative Facilities (CARF) accredited organizations promotes accessibility and the removal of barriers for persons served. A board member will visit various ABHS sites to conduct accessibility surveys. The Administrative Office will inform sites that these surveys will be conducted. This project should be completed prior to the April CSB meeting. Ms. Ellis suggested that Board members bring in the completed survey April 25<sup>th</sup>.

**8.0 PUBLIC ACCESS**

8.1 Linda Lloyd raised issues regarding a pending lawsuit.

**9.0 ADJOURNMENT**

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DATE

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APPROVED BY: RALPH DANSON  
SECRETARY

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SUBMITTED BY: BRENDA SMITH

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APPROVED BY: LINDA VINSON  
CHAIR PERSON