

Advantage
Behavioral Health Systems
**MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE
DISEASES SERVICE BOARD MEETING #117**
June 28, 2005

BOARD MEMBERS PRESENT

Mary Jo Matthews – Madison
Pat Ellis - Jackson
Carter Smisson – Jackson
Ralph Danson - Greene
Emma Evans – Barrow
Conoly Hester – Clarke

Linda Vinson – Walton
Donald Hector - Walton
John Davis – Clarke
R. Charles White - Walton
Mary Gannon Gunn - Clarke

BOARD MEMBERS ABSENT

Clarke - Vacant
Gail Goldsmith– Morgan
Shirley Segars – Barrow
Jim Hudson – Oconee

Cornelia Lowery - Greene
Mae Davis – Elbert
Kenneth Whitehead - Oglethorpe

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Terry Tellefson
Terry Frazier
Larry Gabriel

Brenda Smith
Cindy Darden
Scott Clark

GUESTS

Jim Jenkins

The meeting was opened by Carter Smisson, Community Service Board (CSB) Chairman at 5:30 p.m. The reason this meeting is starting 30 minutes later is due to mandatory training for the Crisis Stabilization Program (CSP) staff.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (Conoly Hester); Seconded (Donald Hector); Passed (Unanimously).
- 1.2 Motion to accept the minutes as amended of the May 24, 2005 CSB Meeting. Moved (John H. Davis); Seconded (Conoly Hester); Passed (Unanimously).
- 1.3 Motion to approve the Georgia Department of Community Affairs Resolution (see New Business 3.1). Moved (Donald Hector); Seconded (Ralph Danson); Passed (Unanimously).
- 1.4 Motion to approve the FY2006 contract pending negotiations with the Department of Human Resources (DHR). Moved (Ralph Danson); Seconded (Emma Evans); Passed (Unanimously).

- 1.5 Motion to approve a Work Day for the Board to address the FY2006 contract and the strategic plan. Moved (Emma Evans); Seconded (Mary Gannon Gunn); Passed (Unanimously).
- 1.6 Motion to adjourn the meeting. Moved (John H. Davis); Seconded (Conoly Hester); Passed (Unanimously).

2.0 OLD BUSINESS

- 2.1 Mr. Tellefson reported on the CSP. Construction is underway and the facility should be in operation by July 15th. Mr. Tellefson and Chip Morris, Access Unit has met with hospital administrators and sheriff's departments in the 10-county area regarding the implementation of the CSP and requested letters of understanding. Staff for the CSP has been selected and orientated. ABHS will provide information to the Athens Banner Herald to use for a news release. Andrew Neighbors, Safety Coordinator will contact the outlying counties newspapers for the publishing of a news release regarding the CSP.
- 2.2 Mr. Tellefson noted that effective July 1st, ABHS will no longer provide Detox services due to contractual obligations. The current Detox unit will be renovated to house the Single Point of Entry (SPOE) and the combined Addictive Diseases/Adult Mental Health Intake and triage units.

3.0 NEW BUSINESS

- 3.1 Mr. Tellefson reported on the Georgia Department of Community Affairs (DCA) Resolution. ABHS has been offered an award of funds from the DCA for Emergency Shelter Grant Program (ESGP) and/or Housing Opportunity for People With Aids (HOPWA) operation, service and/or technical assistance programs serving eligible clients. This is part of the service coordination for the Homeless Day Program. The resolution states, "NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following persons be authorized (at least 2 signatures are required per draw) to draw funds from DCA on behalf of the Organization."
- 3.2 Mr. Tellefson reported on the FY2006 contract. ABHS has a copy of the document. The FY2006 budget will have some difficulties due to extra expenses of operating the CSP, the 20% core services cuts, the 1.2% health benefit cost increase and the 2% employee pay raise in January. Mr. Tellefson recommended the Board's approval of the contract pending negotiations with the Department of Human Resources (DHR). He also suggested that the Board schedule a work day to address the FY2006 budget and contract, and the strategic plan. The Board scheduled a work day for July 29, 2005, 9:30-2:30 p.m., in the Educational Services Conference Room, Athens, Georgia.
- 3.3 Board members received a draft copy of the strategic plan. Mr. Tellefson recommended that the board review the document and provide input. The document will be addressed in detail at their work day.

4.0 SERVICE REPORTS (Administrative Reports)

- 4.1** Cindy Darden, Clinical Services Director reported that the Men's Recovery Community has been closed effective June 1st. Residents were aided in securing appropriate housing.

5.0 BOARD REPORTS

- 5.1** Finance Committee – The committee met today. They reviewed revenues and expenditures compared to the budget for the period ending May 31, 2005. Larry Gabriel, Business Manager reported that we anticipate on ending the year financially stable. We are meeting with managers on individual basis to review the FY2006 contract. This document will be addressed in depth with the Board at the CSB work day. Mr. Gabriel briefly mentioned the possibility of purchasing the Elbert County facility. The reason being, ABHS has applied for several Community Development Block Grants (CDBG) in Elbert County, but has not been awarded one.
- 5.2** Membership & Nominations Committee - Dr. Davis reported on the CSB membership. Athens-Clarke County has been contacted regarding a pending appointment to the Board. All appointments/terms of the Board will be reviewed. Dr. Davis noted that he has received numerous responses regarding the Executive Director's evaluation. He requested the Board to submit their input.
- 5.3** Legislative Committee – no report requiring an action. Mr. Tellefson noted that Representative Jane Kidd, Athens-Clarke County will tour ABHS sites in July.
- 5.4** Bylaws and Policy Committee – no report requiring an action.
- 5.5** Rights of Persons Served Committee – Mary Jo Matthews, Madison County Representative reported the committee met today. They reviewed incidents and complaints that occurred in May, 2005. There were thirty-nine (39) incidents to include ten (10) critical, twenty-four (24) serious, and five (5) moderate and five (5) complaints had been successfully resolved.
- 5.6** Ad Hoc Annual Meeting/Report Committee – Mary Gannon Gunn, Athens-Clarke County CSB Representative reported that the annual meeting will be held October 17, 2005 and Boyd McLocklin will be the keynote speaker. The location and caterer has not been finalized. Ms. Gunn has sent emails to the 10-county legislators regarding this meeting date.
- 5.7** Ad Hoc Awards Committee – Conoly Hester, Athens-Clarke County Representative announced the committee will meet July 19, 2005 at 2:00 p.m. in the Director's Conference Room, Athens, Georgia.
- 5.8** Ad Hoc Public Relations Committee - Pat Ellis, Jackson County Representative reported on the committee. Board members were distributed minutes to review of the June 7th meeting. The next meeting is July 27, at 2:00 p.m. in the Administrative Conference Room, Athens, Georgia.

6.0 REPORT FROM THE CSB EXECUTIVE DIRECTOR

6.1 Mr. Tellefson reported on the Governor's Task Force/Behavioral Health. Bruce Cook, Chairperson wants the CSBs to get more competitive (CSP, deinstitutionalize treatment from hospital to community, and fee for service) and improve accountability.

6.2 Mr. Tellefson briefly reported on fee for services. A committee will be appointed to evaluate fee for services in FY2007.

7.0 REPORT FROM THE CSB CHAIRMAN

7.1 Mr. Smisson reported on the Executive Director's evaluation. Board members received a copy of the document. The document needs to be completed by Board members and returned to Mr. Smisson. This issue will be addressed in detail at the next CSB meeting.

8.0 PUBLIC ACCESS

8.1 Jim Jenkins, Jenkins Crisis & Counseling Services, provides mobile mental health assessment in emergency rooms in the 10-county area. He supports the implementation of the CSP and requested the Board to support the services he is providing in this area.

9.0 ADJOURNMENT

DATE

APPROVED BY: LINDA VINSON
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: CARTER SMISSON
CHAIRMAN