

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #116 May 24, 2005

BOARD MEMBERS PRESENT

Kenneth Whitehead - Oglethorpe
Mae Davis – Elbert
Carter Smisson – Jackson
Ralph Danson - Greene
Emma Evans – Barrow

Mary Jo Matthews – Madison
Pat Ellis - Jackson
John Davis – Clarke
R. Charles White - Walton

BOARD MEMBERS ABSENT

Clarke - Vacant
Gail Goldsmith– Morgan
Shirley Segars – Barrow
Donald Hector - Walton
Mary Gannon Gunn - Clarke

Cornelia Lowery - Greene
Linda Vinson – Walton
Conoly Hester – Clarke
Jim Hudson – Oconee

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Terry Tellefson
Terry Frazier
Larry Gabriel
Linda Hazinski

Brenda Smith
Cindy Darden
Art Davis

GUESTS

Boyd McLocklin

The meeting was opened by Carter Smisson, Community Service Board (CSB) Chairman at 5:00 p.m. The Board had a quorum with nine (9) members present out of the seventeen (17) members appointed.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (John H. Davis); Seconded (Emma Evans); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the April 26, 2005 CSB Meeting. Moved (Mary Jo Matthews); Seconded (John H. Davis); Passed (Unanimously).
- 1.3 Motion to approve the Georgia Department of Community Affairs Resolution (see New Business 3.1). Moved (John H. Davis); Seconded (Ralph Danson); Passed (Unanimously).
- 1.4 Motion to adjourn the meeting. Moved (John H. Davis); Seconded (Kenneth Whitehead); Passed (Unanimously).

2.0 OLD BUSINESS

- 2.1 Mr. Tellefson reported on the Youth Detention Center (YDC). The facility has been awarded to the Division of Public Safety and will be utilized for the Police Academy. Mr. Tellefson stated, "What they have elected to do is to provide space for an already existing program which will not generate

funds for this community, whereas, the Community Stabilization Unit (CSU) would have generated a couple of millions per year."

- 2.2 Mr. Tellefson reported on the CSU. The CSU will be located at 195 Miles Street, Athens, Georgia. The committee is meeting on a weekly basis regarding the CSU. Mr. Tellefson thanked Cindy Darden, Clinical Director for developing layout plans for office/programs and Audrey Sumner, Regional Board Administrator for assisting in getting start-up funds of \$175,000 for the CSU. We will not be able to provide an emergency shelter for the Department of Juvenile Justice (DJJ) nor the Department of Family & Children Services (DFCS) or CSU for adolescents. Plans are to have the CSU implemented by July 1, 2005.

3.0 **NEW BUSINESS**

- 3.1 Mr. Tellefson reported on the Georgia Department of Community Affairs (DCA) Resolution. ABHS received an additional \$22,250 from DCA for supportive housing requests. This is part of the service coordination for the Homeless Day Program. The resolution is as follows:

WHEREAS, The Georgia Department of Community Affairs has selected Advantage Behavioral Health Systems to participate in the Consolidated Supportive Housing Program,

WHEREAS, The Georgia Department of Community Affairs has approved a Supportive Housing Program Grant in the amount of \$22,250 for Advantage Behavioral Health Systems,

WHEREAS, The Georgia Department of Community Affairs requires all Supportive Housing Program Grantees to sign the Program Participation Agreement,

BE IT THEREFORE RESOLVED, Advantage Behavioral Health Systems hereby authorizes the Board Chairperson and Board Secretary to execute the Program Participation Agreement on this 24th day of May, 2005.

- 3.2 Mr. Tellefson reported on the Public Relations Committee/Strategy for the Agency FY2006. A joint committee will be appointed comprised of both staff and Board members to develop a public relations strategy and strategic plan. Pat Ellis, Jackson County CSB Representative has agreed to chair the committee. The following Board members have agreed to serve on the committee: Mary Jo Matthews, Madison County CSB Representative, Carter Smisson, Jackson County CSB Representative, Emma Evans, Barrow County CSB Representative, and Conoly Hester, Athens-Clarke County CSB Representative. Mr. Tellefson will appoint staff and schedule a meeting of the committee.
- 3.3 Mr. Tellefson announced that Ms. Hester was unavailable to attend the meeting due to the birth of a granddaughter.

4.0 **SERVICE REPORTS (Administrative Reports)**

- 4.1 Mr. Smisson recommended the Board to review the Community Relations Report. Tina Tarbox resigned from the Community Relations Director's position effective May, 2005.
- 4.2 Dr. Davis commended Scott Clark, Management Information Systems (MIS) for participating in the information technology section meetings

created by the Georgia Association of Community Service Boards (GACSB).

- 4.3 Linda Hazinski, Developmental Disability Service Centers and Community Employment reported that there are currently twenty-three (23) mental health consumers on the waiting list for community employment services.
- 4.4 Dr. Hazinski reported that Residential Services has gotten within budget. This is a tremendous feat considering that this budget was thought to be exceedingly over at the beginning of the fiscal year.
- 4.5 Dr. Hazinski announced that Cecile Morgan, Residential Services Director is resigning/retiring at the end of June.

5.0 BOARD REPORTS

- 5.1 Finance Committee – The committee met today. They reviewed revenues and expenditures compared to the budget for the period ending April 30, 2005. Larry Gabriel, Business Officer, noted that the committee will be provided notes for financial statements on a quarterly basis. He encouraged Board members to attend the committee meetings.
- 5.2 Membership & Nominations Committee - Dr. Davis reported on the CSB membership. A recommendation for a candidate to represent Athens-Clarke County has been submitted to the Board of Health and the Athens-Clarke County Commissioners. Dr. Davis was assured that the appointment would be made this month. He has not received confirmation from either party. Dr. Davis expressed a concern regarding the Board's involvement and participation in activities. He and Mr. Smisson will develop a strategy for encouraging Board members to become more involved and responsive.
- 5.3 Legislative Committee – no report requiring an action.
- 5.4 Bylaws and Policy Committee – no report requiring an action.
- 5.5 Rights of Persons Served Committee –Ms. Ellis reported the committee met today. They reviewed incidents that occurred in March and April, 2005. In March, there were thirty-six (36) incidents to include five (5) minor, twenty (20) serious, and eleven (11) critical. In April, there were forty-three (43) incidents to include eleven (11) minor, eighteen (18) serious, and fourteen (14) critical. In April, there were four (4) complaints which were all resolved. Ms. Ellis noted that Emma Evans, Barrow County CSB Representative has been appointed to the committee.
- 5.6 Ad Hoc Annual Meeting/Report Committee – Mary Gannon Gunn, Athens-Clarke County CSB Representative was unavailable to attend the meeting. She called to confirm that a speaker and the location for the Annual Meeting have been finalized. Boyd McLocklin has agreed to present at the event.
- 5.7 Ad Hoc Awards Committee – no report requiring an action.

6.0 REPORT FROM THE CSB EXECUTIVE DIRECTOR

- 6.1 Mr. Tellefson reported on the Governor's Task Force/Behavioral Health. The Governor appointed a Task Force to review the Division due to the audits of the CSBs. Bruce Cook is the Chairperson of the Task Force. The definition of the committee was to be a task force on the CSBs. Mr. Cook has changed the definition to be a task force on mental health in the State of Georgia. They have met with four (4) CSBs (DeKalb,

Cobb/Douglas, Pathways, and Gateway) and his reaction has been that he is very impressed with the services that are being conducted.

- 6.2 Mr. Tellefson reported on the FY2006 contract. We have received the narrative and financial portions of the document. The document is being reviewed by Management. Mr. Gabriel noted that the deadline for the submission of the document is May 30, 2005.
- 6.3 Mr. Tellefson reported that Audrey Sumner was appointed the Regional Services Administrator.
- 6.4 Mr. Tellefson reported that the East Central CSB has decided to rethink the possibility of exploring a CSU in Augusta. The Board will address this issue at their meeting tonight.
- 6.5 Dr. Hazinski reported that the Regional Planning Board is scheduled to meet June 2, 2005 at the Campus View Church of Christ, Athens, Georgia. The Administrative Office will confirm this meeting and forward information to the Board.
- 6.6 Mr. Tellefson noted that a copy of his evaluation will be mailed to Board members. This document needs to be completed and forwarded to Mr. Smisson, CSB Chairperson.

7.0 REPORT FROM THE CSB CHAIRMAN

- 7.1 Mr. Smisson reported on the CSB Field trip. They toured the Crawford House, Athens Center, the Homeless Day Program, Child and Adolescent Services and the Addictive Diseases Services (Miles Street). Ms. Matthews compiled a report of the sites toured. Mr. Smisson requested that a copy of this report be distributed to Board members, and he highly recommended Board members who did not participate to contact Mr. Tellefson to schedule a tour of these facilities.
- 7.2 Dr. Davis requested facts and figures that demonstrate the financial condition for mental health in the State of Georgia. The data should include the annual budget cuts and their affects, Medicare and Medicaid reductions, inflation, growth and enrollment, and record keeping cost. Art Davis, Business Office will follow up.

9.0 PUBLIC ACCESS

- 9.1 No one present to address the Board.

10.0 ADJOURNMENT

DATE

APPROVED BY: LINDA VINSON
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: CARTER SMISSON
CHAIRMAN