

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #115

April 26, 2005

BOARD MEMBERS PRESENT

Kenneth Whitehead - Oglethorpe
Mae Davis – Elbert
Conoly Hester – Clarke
Pat Ellis - Jackson
Carter Smisson – Jackson
Jim Hudson – Oconee
Mary Gannon Gunn - Clarke
Emma Evans – Barrow

Mary Jo Matthews – Madison
Linda Vinson – Walton
Shirley Segars – Barrow
Donald Hector - Walton
John Davis – Clarke
Ralph Danson - Greene
R. Charles White - Walton

BOARD MEMBERS ABSENT

Clarke - Vacant
Gail Goldsmith– Morgan

Cornelia Lowery - Greene

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Terry Tellefson
Terry Frazier
Scott Clark
Larry Gabriel
Helen Kabat
Elizabeth Stewart
Thomas Quist
Alicia Harris
Carrie Cox

Brenda Smith
Cindy Darden
Art Davis
Cecile Morgan
Linda Hazinski
Kevin Guthas
Virginia Justice
Devon Greene
Laurie Wilburn

GUESTS

Mary O'Toole

Boyd McLocklin

The meeting was opened by Carter Smisson, Community Service Board (CSB) Chairman at 5:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda as amended. Moved (John D. Davis); Seconded (Kenneth Whitehead); Passed (Unanimously).
- 1.2 Motion to approve the actions of the February 22nd CSB Meeting to include the agenda, table the approval of the minutes of the February CSB Meeting, and approval of the revised ABHS policies. Moved (John H. Davis); Seconded (Pat Ellis); Passed (Unanimously).
- 1.3 Motion to accept the minutes of the March 22nd CSB Meeting. Moved (Ralph Danson); Seconded (John H. Davis); Passed (Unanimously).

- 1.4 Motion to approve the revised ABHS policies (see Board Reports 5.4). Moved (Mary Gannon Gunn); Seconded (John H. Davis); Passed (Unanimously).
- 1.5 Motion to accept closed session of the meeting to address legal issues. Moved (John H. Davis); Seconded (Conoly Hester); Passed (Unanimously).
- 1.6 Motion to return to open session of the meeting. Moved (John H. Davis); Seconded (Mary Jo Matthews); Passed (Unanimously).
- 1.7 Motion to adjourn the meeting. Moved (Pat Ellis); Seconded (Mary Jo Matthews); Passed (Unanimously).

2.0 OLD BUSINESS

- 2.1 Mr. Tellefson reported on the Youth Detention Center (YDC) facility. Rob Bolton, Properties, contacted and requested ABHS to submit a proposal detailing how the facility would be utilized. The facility would be used for the Crisis Stabilization Unit (CSU) and possibly for emergency shelter for children and adolescents. Mr. Tellefson will keep the Board updated regarding this issue.
- 2.2 Mr. Tellefson reported on the Crisis Stabilization Unit (CSU). This region is in desperate need of a CSU. ABHS has appointed a committee to address implementation, assignments have been made to include policies and staffing issues. ABHS staff will visit Phoenix, Gwinnett-Rockdale-Newton (GRN), and Albany CSBs regarding this issue. ABHS will receive \$75,000 start-up funds and the CSU will probably be located at 195 Miles Street unless the YDC becomes available. Mr. Tellefson will keep the Board updated regarding this issue.

3.0 NEW BUSINESS

- 3.1 Mr. Tellefson reported on the DHR Task Force. The Governor has appointed a task force to review the Division due to the audits of the CSBs. Bruce Cook, Chairman of the DHR Board has resigned from that position and been appointed the Chair Person of the DHR Task Force.

4.0 SERVICE REPORTS (Administrative Reports)

- 4.1 Linda Hazinski, Developmental Disabilities Service Centers reported on the waiver issues. The legislators voted on the approval of a 4.5% rate increase which will assist with funding issues.
- 4.2 Dr. Hazinski distributed and commented on a news article which recognized one of ABHS consumers for 10 years of services. This is one Madison County Service Center's (Fine Finish) true success stories.
- 4.3 Dr. Davis commended Dr. Hazinski, Cecile Morgan, Director of Residential Services, and staff for the DDS Progress Review. The newsletter is published on a monthly basis.
- 4.4 Shirley Segars, Barrow County CSB Representative reported on the Crisis Intervention Team (CIT) Officer Training. The training is schedule for

April 25-29, 2005 in Barrow County. The purpose of the training is to educate police personnel on how to handle people with mental illnesses.

5.0 BOARD REPORTS

- 5.1 Finance Committee – Dr. Whitehead expressed appreciation for the Board's attendance at the committee meeting. Art Davis, Business Office presented the finance report to include the balance sheet, notes for financial statements, and the revenues and expenditures compared to the budget for the period ending March 31, 2005.
- 5.2 Membership & Nominations Committee - Dr. Davis reported that a recommendation has been submitted to the Board of Health for the appointment to the CSB. The candidate will represent Athens-Clarke County.
- 5.3 Legislative Committee – no report requiring an action.
- 5.4 Bylaws and Policy Committee – Mary Jo Matthews, Madison County CSB Representative reported the committee met today. They reviewed two (2) revised ABHS policies: **100.127 Code of Ethics**, and **500.126 Abbreviations and Symbols**. The committee recommended that the Board approve the policies.
- 5.5 Rights of Persons Served Committee –Ms. Segars reported the committee met today. The Issue Resolution Advocate had successfully resolved six (6) issues in February and seven (7) in March.
- 5.6 Ad Hoc Annual Meeting/Report Committee – Mary Gannon Gunn, Athens-Clarke County CSB Representative reported that the annual meeting will be held October 18, 2005. Each board member will be responsible for selling four (4) tickets. Ms. Gunn will schedule a meeting to address location, speaker, and catering for this event.
- 5.7 Ad Hoc Awards Committee – Conoly Hester, Athens-Clarke County CSB Representative presented awards to the following staff:
 - a) Dr. Betsy Stewart, Administration, Excellence in Management;
 - b) Thomas Quist, Child & Adolescent Services, Excellence in Administrative Support; and
 - c) Carrie Cox, Community Support Team (CST), Commitment to Services Award.

Each recipient received a certificate and a monetary award.

6.0 REPORT FROM THE CSB EXECUTIVE DIRECTOR

- 6.1 Mr. Tellefson reported on the Department of Community Affairs (DCA) visit. The Board of Trustees for DCA held a meeting in Athens, April 21-22, 2005 and requested that ABHS host the event. DCA expressed a desire to do more programming (HUD) with Advantage.

7.0 REPORT FROM THE CSB CHAIRMAN

- 7.1 Mr. Smisson recommended for Board members to tour some of ABHS sites. They will tour various sites on Wednesday, May 18, 2005, 9:30 - 2:30 p.m. Mr. Tellefson will schedule the event.

8.0 EXECUTIVE SESSION

8.1 The Board discussed the contract for legal services. Board members and Mr. Tellefson were in attendance.

9.0 PUBLIC ACCESS

9.1 No one present to address the Board.

10.0 ADJOURNMENT

DATE

APPROVED BY: LINDA VINSON
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: CARTER SMISSON
CHAIRMAN