

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #112

January 25, 2005

BOARD MEMBERS PRESENT

Kenneth Whitehead - Oglethorpe
Carter Smisson – Jackson
Conoly Hester – Clarke
Pat Ellis - Jackson
Linda Vinson – Walton
R. Charles White - Walton
Donald Hector - Walton

Mary Jo Matthews – Madison
John Davis – Clarke
Mae Davis – Elbert
Ralph Danson - Greene
Shirley Segars – Barrow
Gail Goldsmith– Morgan
Emma Evans – Barrow

BOARD MEMBERS ABSENT

Mary Gannon Gunn - Clarke
Clarke - Vacant

Cornelia Lowery - Greene
Jim Hudson – Oconee

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Terry Tellefson
Helen Kabat
Cecile Morgan
Larry Gabriel

Brenda Smith
Cindy Darden
Linda Hazinski

GUESTS

Margarita Tejeda

Mary O'Toole

The meeting was opened by Carter Smisson, Community Service Board (CSB) Chairman at 4:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (John H. Davis); Seconded (Kenneth Whitehead); Passed (Unanimously).
- 1.2 Motion to approve the minutes as amended of the November 23rd CSB meeting. Moved (Gail Goldsmith); Seconded (Pat Ellis); Passed (Unanimously).
- 1.3 Motion to approve the expenditures of attorney's fees for the appeal process of the Department of Community Health (DCH) audit. Moved (Pat Ellis); Seconded (John H. Davis); Passed (Unanimously).
- 1.4 Motion to adjourn the meeting. Moved (Gail Goldsmith); Seconded (Donald Hector); Passed (Unanimously).

2.0 OLD BUSINESS

- 2.1 Mr. Tellefson reported on the Youth Development Center (YDC). He has been communicating with Tom Fitz, St. Mary's Hospital regarding the

possible venture of an Emergency Receiving Facility (ERF) for the 10-county area. Mr. Fitz has contacted a consultant who works with Catholic organizations to evaluate this venture. Mr. Tellefson noted that the legislators and the Department of Juvenile Justice strongly support the joint venture with ABHS and St. Mary's Hospital. If this does not work, ABHS will explore the possibilities of using the facility for a Crisis Stabilization Unit.

3.0 NEW BUSINESS

- 3.1** Mr. Tellefson reported on the DCH audit. The DCH Division of Program Integrity conducted an audit of Residential and Day Support Programs. They did not find any basis to the allegations of fraud, but they are requesting recoupment of the vast majority of dollars paid. DCH states that for Residential and Day Supports, ABHS received \$469,577 of which they want to recoup \$403,862. ABHS received \$51,000 for adult mental health services provided to consumers and DCH wants to recoup the entire amount. We have begun developing our appeal based on the comments they made to justify the recoupment. The appeal must be filed within thirty (30) days of receipt of the letter dated January 10, 2005. Mr. Smisson noted that he, Mr. Tellefson, and Kenneth Whitehead, Oglethorpe County CSB Representative addressed this issue. They recommended moving forward with the appeal process. Mr. Smisson requested the Board's approval for the expenditures of the attorney's fees.
- 3.2** Helen Kabat, Continuous Quality Improvement reported on the client satisfaction survey, which was conducted in December 2004. A survey was mailed to every active consumer which included 6008. We received 668 completed ones. An onsite survey was conducted for consumers who did not return their surveys. The satisfaction scores were down slightly. For each trend noted, a corrective action plan will be developed, and mandatory customer service training will be available for staff.

4.0 SERVICE REPORTS (Administrative Reports)

- 4.1** Cindy Darden, Clinical Services Director, reported on the Athens Area Psychological Association's legislative breakfast. There were seven (7) legislators in attendance. Dr. Darden presented on the level of funding received and its impact on consumers and on our need for an ERF. The legislators provided positive feedback regarding this issue. Dr. Davis asked, "How does this group attract legislators to events"? Dr. Darden noted that the event is held on the same date, time and location each year. The legislators are contacted personally, and the program is geared toward issues that will be addressed at the legislative assembly.
- 4.2** Dr. Darden reported on debriefing. ABHS has trained staff who provides services to victims immediately following a crisis or trauma.
- 4.3** Dr. Darden noted that ABHS would have a table at the Addictive Diseases Day at the Capitol. Cassandra Conton, Program Coordinator is taking a

group of staff and consumers to this event. Conoly Hester, Athens-Clarke County CSB Representative requested to be notified of this event.

5.0 BOARD REPORTS

- 5.1** Finance Committee – Dr. Whitehead reported on finances. Employees will receive a 2% pay increase effective January 1st. Copies of the FY2004 audit report are available. He encouraged Board members to obtain a copy and review. The auditors noted that, "There were no findings or questions caused for the fiscal year ending June 30, 2004".
- 5.2** Membership & Nominations Committee - John H. Davis, Athens-Clarke County CSB Representative introduced Margarita Tejada. Ms. Tejada is the potential candidate for the Athens-Clarke County vacant CSB slot. A nomination application has been distributed to Ms. Tejada. Dr. Davis requested that the completed application be submitted to the Athens-Clarke County Board of Health.
- 5.3** Legislative Committee – Linda Vinson, Walton County CSB Representative reported that a package of information will be distributed to Board members to use as a communication tool for contacting their legislator. Mr. Tellefson noted that the CSB Association discussed scheduling a CSB Day with the legislators in March. The legislators would be contacted and invited to lunch. Mr. Tellefson suggested to the Board, if the CSB Day with the CSB Association does not work out, he strongly recommended that the ABHS Board schedule a lunch with the legislators. Pat Ellis, Jackson County CSB Representative distributed and reported on information regarding 'Unlock the Waiting Lists! Campaign Action Alert', a sample letter for contacting legislators, and the registration form for the Disability Day at the Capitol, February 24. The Developmental Disability Centers will provide transportation to this event.
- 5.4** Bylaws and Policy Committee – no report requiring an action.
- 5.4** Rights of Persons Served Committee – Ms. Ellis reported the committee met today. They reviewed complaints and incidents for the months of November and December 2004. In November 2004, there were eight (8) complaints, nineteen (19) incidents to include eleven (11) critical, eight (8) serious, and two (2) deaths. In December 2004, there were six (6) complaints, twenty-five (25) incidents to include thirteen (13) critical, twelve (12) serious, two (2) deaths, and one (1) corporate compliance complaint.
- 5.5** Ad Hoc Annual Meeting/Report Committee – Mr. Smisson reported that the committee would meet February 3, 2005 at 2:00 p.m. The purpose of the meeting is to discuss the 2004 Annual Meeting. Dr. Davis expressed a desire to remain on the committee, but does not want to serve as the Chairperson. This issue will be addressed at the meeting.
- 5.7** Ad Hoc Board Goals Committee – no report requiring an action.
- 5.8** Ad Hoc Awards Committee – Ms. Hester reported that the committee would meet February 15, 2005 at 2:00 p.m.

6.0 REPORT FROM THE CSB EXECUTIVE DIRECTOR

6.1 Mr. Tellefson reported on the Homeless Service Center. ABHS has been awarded the HUD grant for the facility. This place will provide an address, phones, and facility for use for the homeless. There are two (2) Case Managers on staff to assist with finding shelter, funding, Medicaid, food stamps and job appointments. Laurie Wilburn will serve as the Coordinator, and will report on the program at a later date. The Center is located at 375 S. Peter Street, Athens, Georgia. A press release will be published regarding this program.

7.0 PUBLIC ACCESS

7.1 No one present to address the Board.

9.0 ADJOURNMENT

DATE

APPROVED BY: LINDA VINSON
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: CARTER SMISSON
CHAIRMAN