

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #109

August 24, 2004

BOARD MEMBERS PRESENT

Kenneth Whitehead - Oglethorpe
Carter Smisson – Jackson
Jim Hudson – Oconee
Pat Ellis - Jackson
Mary Gannon Gunn - Clarke
Donald Hector - Walton

Mary Jo Matthews – Madison
John Davis – Clarke
Ralph Danson - Greene
R. Charles White - Walton
Mae Davis – Elbert

BOARD MEMBERS ABSENT

Emma Evans - Barrow
Greene – Vacant
Shirley Segars – Barrow
Linda Vinson – Walton

Clarke - Vacant
Conoly Hester – Clarke
Gail Goldsmith– Morgan

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Terry Tellefson
Tina Tarbox
Scott Clark
Helen Kabat
Cecile Morgan
Linda Hazinski
Lynn Herndon
Cindy Jackson

Larry Gabriel
Cindy Darden
Brenda Smith
Terry Frazier
Deborah Ansley
Vickie NeSmith
Art Davis

GUESTS

Boyd McLocklin
Margaret McCollum
Jim Jenkins

M. Andrew McCollum
Laverne W. Owens

The meeting was opened by Carter Smisson, Community Service Board (CSB) Chairman at 5:02 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda as amended. Moved (John H. Davis); Seconded (Kenneth Whitehead); Passed (Unanimously).
- 1.2 Motion to approve the minutes of the July 27th CSB meeting. Moved (John H. Davis); Seconded (Ralph Danson); Passed (Unanimously).
- 1.3 Motion to adopt the Private NonProfit or Public Body Board Resolution (see Board Reports 5.1). Moved (Kenneth Whitehead); Seconded (John H. Davis); Passed (Unanimously).
- 1.4 Motion to adjourn the meeting. Moved (Kenneth Whitehead); Seconded (Mary Gannon Gunn); Passed (Unanimously).

2.0 OLD BUSINESS

- 2.1 Mr. Tellefson reported on the penalties. Michael Daniel, Attorney has submitted correspondence to the Commissioner of the Department of Human Resources (DHR) regarding the penalties, but has yet to receive a response. He requested that the issue be submitted to a mediator for mediation rather than litigation. Mr. Tellefson will update on this issue next month.
- 2.2 Mr. Tellefson reported on the Youth Detention Center facility. He met with a representative of Properties because they currently have ownership of the land. Mr. Tellefson met with Representatives Keith Heard and Louise McBee and Senator Brian Kemp, regarding this issue and the possibility of a joint venture with St. Mary's Hospital in utilizing the facility as an Emergency Receiving Facility (ERF). One of the issues with the hospital is lack of familiarity with behavioral health. Robin Johnson, Medical Director, Cindy Darden, Director of Clinical Services and Fred Eckhardt, Director of Operations are scheduled to meet with the hospital's personnel to address this issue. Reese Daniel, Laurelwood Hospital, has volunteered to attend the initial meeting to provide guidance. Mr. Tellefson noted that the legislators were very receptive of the possible joint venture with ABHS and St. Mary's Hospital.
- 2.3 Mr. Tellefson reported on the FY2005 contracts. The document has been endorsed, it is workable, and there may still be some issues with the penalty areas. Mr. Tellefson stated, "We will get through the year".

3.0 NEW BUSINESS

- 3.1 Mr. Smisson reported on the CSB Association Annual Conference. The event is scheduled for October 24 – 27, 2004 in Savannah, Georgia. Five slots have been reserved for Board members. If interested, contact the Administrative Office at **706-542-9739** or bsmith@advantagebhs.org. John Davis, Athens-Clarke County Representative encouraged Board members to attend because of the educational programs being offered, and the networking with other CSB members and State personnel.
- 3.2 Mr. Tellefson reported on the Employee Picnic. The event will be held October 23, 2004, 10:00 a.m. – 2:00 p.m. at Sandy Creek Park, Athens, Georgia. The theme will be western. Board members were encouraged to attend the event.

4.0 SERVICE REPORTS (Administrative Reports)

- 4.1 Chip Morris, Hospital Liaison Services, distributed and reported on the Single Point of Entry (SPOE). SPOE is efficient and provides customer services. These services are being offered at the county clinics and Addictive Diseases Services offices. There are two (2) components, simple and complicated. The complicated component is the requirements from DHR. The simple components are telephone intake and referral, emergency services, and hospital liaison services. We are in the process of educating the communities to call 1-800-357-9774 instead of the clinics for crisis and/or routine needs. Mr. Morris plans to conduct a conference twice a year on how to access our services. The conferences will be held in two (2) parts of the catchment areas for all agencies (law enforcement, hospital, etc.).

5.0 BOARD REPORTS

- 5.1** Finance Committee – Kenneth Whitehead, Oglethorpe County CSB Representative reported the committee met today. They addressed the revenues and expenditures for July 31, 2004. Board members will be provided a revised budget and the document will be addressed at the Finance Committee meeting and the CSB Work Day. Dr. Whitehead reported and distributed an Exhibit 23 Private NonProfit or Public Body Board Resolution. The resolution states “That ABHS while making application to or receiving grants from the Federal Transit Administration will comply with the Federal statutes, regulations, executive orders and administrative requirements as listed in Appendix A of the FTA Circular FTA C 9070.1C and as also included in Appendix B of the Georgia Department of Human Resources State Management Plan and Application Package for Elderly and Disabled Transportation inclusive”. He requested that the document be adopted by the Board.
- 5.2** Membership & Nominations Committee – Dr. Davis reported that New Board Member Orientation was held August 17th for Cornelia Lowery. Ms. Lowery will represent Greene County. Also, he reported on the Board’s membership. We have five (5) Board members whose term has expired. They are: John Davis, Conoly Hester, Athens-Clarke County, Gail Goldsmith, Morgan County, Mary Jo Matthews, Madison County, and Mae Davis, Elbert County. County Commission Chairpersons have been notified of this issue. Dr. Davis noted that according to the State law, we are still in compliance because Board’s membership continues until someone is appointed to take a current member’s place or a Board member relieves him/her self from office.
- 5.3** Legislative Committee – Mr. Tellefson reported that he has met with the Athens-Clarke County delegation. Effective in September, meetings will be scheduled with legislators on a county by county basis. He requested the Board’s assistance and he will provide talking points.
- 5.4** Bylaws and Policy Committee – Mary Jo Matthews, Madison County CSB Representative and Mary Gannon Gunn, Athens-Clarke County CSB Representative met with Helen Kabat, Director of Continuous Quality Improvement to address some policies. Ms. Matthews requested that the committee meet on September 2nd to further address the policies.
- 5.5** Rights of Persons Served Committee – Ms. Matthews reported the committee met today. They reviewed twelve (12) complaints, which were all resolved, fourteen (14) critical incidents to include six (6) serious, and two (2) deaths.
- 5.6** Ad Hoc Annual Meeting/Report Committee – Dr. Davis reported the committee met today. The annual meeting will be held October 19, 2004 in the fellowship hall of the Milledge Avenue Baptist Church, Athens, Georgia. He requested Board members to encourage/invite community leaders, legislators, county officials, and employees to attend. The cost will be \$25 per person.
- 5.7** Ad Hoc Board Goals Committee – Ms. Gunn reported on the draft mission statement and objectives of the CSB. This document will be posted on Advantage’s web site and will be addressed at the CSB Work Day.

6.0 REPORT FROM THE CSB EXECUTIVE DIRECTOR

6.1 Mr. Tellefson reported on the DHR staff. Gwendolyn B. Skinner, Ph.D., is the Division Director, and Cheryl Dressler is the Deputy Director. Ms. Skinner has visited a couple of CSBs and we will invite her to ABHS in the future. Mr. Tellefson noted that Ms. Skinner has commented on looking at the movement toward fee for service.

6.2 Mr. Tellefson presented a plaque to M. Andrew McCollum. The plaque read, 'ABHS presented to M. Andrew McCollum in recognition of 34 years of services for those most in need in northeast Georgia, August 2004'. Mr. McCollum has served in many capacities including Director of the Northeast Georgia Center, Director of the Northeast Georgia Regional Board, and Regional Administrator for the East Central Mental Health, Developmental Disabilities, and Addictive Diseases Regional Office.

7.0 REPORT FROM CSB CHAIRMAN

7.1 Mr. Smisson reported the CSB Work Day is scheduled for September 2, 2004, 10:00 a.m. – 2:00 p.m. in the Educational Services Conference Room, Athens, Georgia. Issues to be addressed are the contract, FY2005 budget, and the strategic plan. Mr. Smisson encouraged Board members to attend.

7.2 Mr. Smisson presented a plaque to Laverne W. Owens. Ms. Owens retired in July, 2004 with thirty-two (32) years of dedicated services to persons with developmental disabilities and their families.

8.0 PUBLIC ACCESS

8.1 No one present to address the Board.

9.0 ADJOURNMENT

DATE

APPROVED BY: LINDA VINSON
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: CARTER SMISSON
CHAIRMAN